

## **Power of Attorney**

Power of Attorney (POA) is a document that allows the applicant staying abroad to appoint a person or organization to manage his/her affairs in Bangladesh. Power of Attorney is processed in accordance with 'The Power of Attorney Act-2015'. The POA executants and receivers are requested to read the 'Power of Attorney Act-2015' before initiating the process. The applicants are requested to follow the format for doing Power of Attorney before submitting the complete application to the mission.

Requirements for attestation of Power of Attorney Application:

### **1. Executant/s document:**

- a) Valid Bangladeshi Passport with Passport Photocopy (all of the information pages) or Bangladeshi National ID card with photocopy.
- b) 02 (two) copies of recent Passport size photographs of each executants.

### **2. Recipient/s document:**

- a) Photocopy of Bangladeshi National ID card or valid Bangladeshi Passport Photocopy (all of the information pages)
- b) 02 (two) copies of recent Passport size photograph of each Recipients.

### **3. A complete filled in Application form**

**4. Power of Attorney document:** Power of attorney should be made on government non-judicial form with stamps. While preparing the Power of Attorney document please concern that all of the information/s of the executant/s and recipient/s which are written in the document are need to be according to the submitted document/s (Name, parent's name, Date of Birth, address, document number etc). The document must remain unsigned.

5. Executant/s physical presence at the Embassy (with prior appointment)

6. Receipt of Payment for POA

Fee: SEK 100.00 per documents (non-refundable)

## **Bank Details**

Within Sweden	From Norway and Finland
Bank Giro number: 131-2438, Nordea Bank	Embassy of Bangladesh, Stockholm Account No. 3256 17 13415 IBAN No. SE323000000032561713415 SWIFT CODE: NDEASESS Nordea Bank AB 171 21 Solna, Sweden

**Appointment:**

The Applicant must make a prior online appointment to visit the Embassy for signing the Power of Attorney in front of the Consular Officer. For booking an appointment, please send email to [consular.stockholm@mofa.gov.bd](mailto:consular.stockholm@mofa.gov.bd)

**Service Processing Time: Minimum 03-05 working days (Please confirm the delivery date while submitting the Application in the office)**