

Machine Readable Passport (MRP) For The First Time

A Bangladesh national, who has not obtained Machine Readable Passport (MRP) yet, can apply for a new one. The applicant may go with the following process:

Important:

Application Submission Time is from 10:00 am – 1:00 pm.

Delivery Time is from 2:00 pm – 4:00 pm.

Application

Step-1: Application and payment:

The applicant has to submit the following documents for an MRP:

- Printed copy of duly filled-in MRP Online Application Form (with bar code) (please click on passport.gov.bd **(Kindly note that Hand Written Application Form for new MRP is not acceptable)**)
- Photo copy of National ID card/17-digit Birth Registration Certificate. (Applicants who doesn't have any NID or 17 digits Birth Registration Certificate may obtain the birth certificate through applying to the Embassy).
- Original copy of the old Bangladesh passport along with photocopy of its pages from 1 to 5
- 02 copies of colour photographs [passport-size (55×45 mm). Photos should be taken without spectacles] If the applicant is a child under the age of 15 years, parents' photos [30X25mm] are required to be appended on the application form. In certain cases, either of the parent's photos will be accepted [i.e. if parents are divorced/ either parent is not alive etc].
- Other relevant documents i.e. copy of marriage certificate for including spouse's name in the MRP etc.
- Copy of the Receipt of Payment.
- If applicant is a student (graduate and undergraduate), a photocopy of the valid student ID card (The original ID would require to be shown during the enrolment) and current semester registration certificate.
- If the applicant is a child under the age of 06 years, personal information certificate from concerned authority of Sweden/Norway/Finland will be required.

Payment

Payment:

For passport:

- An amount of SEK 1100 is to be paid for issuance of a passport. Applicant may pay to the designated Bank account.
- If applicant is a student (only for students of graduate and undergraduate level with valid student ID card and current semester registration certificate) and wants to avail student discount, an amount of SEK 330 is to be paid for issuance of a passport.

- The Fee is Non-refundable

Bank Details

Within Sweden	From Norway and Finland
Bank Giro number: 131-2438, Nordea Bank	Embassy of Bangladesh, Stockholm Account No. 3256 17 13415 IBAN No. SE3230000000032561713415 SWIFT CODE: NDEASESS Nordea Bank AB 171 21 Solna, Sweden

Appointment

Step-2: Appointment

- The Applicant must make a prior online appointment to give biometric data (finger print, digital photo, digital signature etc.) at the Embassy to complete the new MRP process. For booking an appointment, please send an email to consular.stockholm@mofa.gov.bd

Visiting the Embassy for Biometric Enrolment

Step-3: Visiting the Embassy for Biometric Enrolment

- The applicant has to appear at the Embassy on the appointed date with the documents mentioned above (serial 1-8). Applicant's fingerprints, signature on electronic pad and a photograph would be taken at the enrolment booth at the Consular Section of the Embassy. After enrolment, the existing Bangladesh Passport of the applicant would be returned along with a delivery slip. The applicant will be provided a tentative date of delivery of the new Machine-Readable Passport.
- Please note that a Child applicant (up to 5 years old) does not require visiting the Embassy for bio-metric enrolment. Parent may send all mentioned documents to the 'Embassy [Address: Embassy of Bangladesh, Stockholm, Anderstorpsvägen 12 (1 Tr.)171 54 Solna] by registered post.

Collection of Passport

Step-4: Collection of Passport

- The Embassy regularly updates MRP Status according to enrolment numbers of MRP which are given at the time of application process. Applicant may check the status of the requested MRP with Enrolment ID number by visiting the Embassy's website or Facebook page. If the status shows as 'Ready for delivery', the applicant needs to come to the Embassy in person along with his/her previous Bangladeshi Passport and the delivery slip. The new MRP will be handed over along with cancellation of the old passport. The applicant may also authorize someone else to collect his/her passport. In that case the authorized person has to produce the authorization letter and his/her own ID card to establish his identity.

N.B.: Please note that it may require 6-8 weeks (sometimes more than that) to get MRP delivery because after due verifications by the concerned authorities in Bangladesh, MRPs are printed in Dhaka and sent to the Embassy which requires a quite reasonable time.

The passport may also be collected by postal service. In that case, the applicant has to send the following to the Embassy:

- Delivery slip (If provided)
- Existing/ old passport
- Self-addressed envelope with payment receipt of postage fee

Postage Fee:

Within Sweden:

- SEK 120 for one passport
- Additional SEK 20 per each additional passport in the same postal/courier service

From Norway and Finland:

- SEK 140 for one passport
- Additional SEK 20 per each additional passport in the same postal/courier service

Please note that, the Embassy will not take any responsibility if any document/passport is lost/damaged during dispatch by mail/courier service/postal service.