Date:	dd/mm/yyyy

To **Deputy Consul General** Consulate General of Bangladesh 501 S Fairfax Ave, Los Angeles, CA90036

Sub: Statement on obtaining a digital Birth Certificate.

Dear Sir,

I am a Bangladeshi citizen, currently living in .....

.....

I would like to obtain a birth certificate as I have never received a digital birth certificate before from any where of Bangladesh as well as foreign mission.

Moreover, I have lack opportunity to collect a digital birth certificate locally from where I was born in Bangladesh. I do not have any reliable resources who could request it on my behalf at this time there.

Accordingly, I enclosed here a database filled out online application form (Serial no .....). A copy of the form-J is also enclosed here.

The reason to obtain the Birth Certificate from the Mission is .....

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It is highly grateful to you, if you register a digital birth certificate for me.

Sincerely,

(Sign Here)

Name:
BD Passport No:
Issued Date:
Place of Issue:
Cell:

Affix here a 2x2 inch Photo with glue