

Job Requirements:

- Applicants may be any nationals residing in Kuwait.
- Must have educational qualification of minimum Bachelor Degree/equivalent level or above.
- Well versed in translation work from Arabic to English and vice versa (both spoken & written).
- Ability to translate news reports.
- Ability to do simultaneous interpretation during official meetings.
- Excellent communication, organizational and interpersonal skills.
- General knowledge of Political & Economic Systems of Bangladesh and Kuwait.
- Good typing skill in Arabic and English.
- Ability to work with Computer applications (Excel, M/S Word & Power Point) is a must.
- Flexibility in a team setting with the ability to work independently and an enthusiastic approach preferred.
- **Working experience at Embassies would be highly advantageous for the applicant.**
- Should have knowledge in Muslim, Saria and labor laws in Kuwait.
- Must have transferable valid Kuwait residency
- Must have valid Driving License in Kuwait.