

[Applicant's name]

[Applicant's address in Canada]

Canada.

[Date]

Police Commissioner

Dhaka Metropolitan Police

Ramna, Dhaka.

Subject: Authorization Letter to collect Police Clearance Certificate.

Dear Sir/Madam,

I, [Applicant's name], Passport no: [Applicant's Bangladesh Passport no], have applied for Police Clearance Certificate. As I live abroad and unable to collect the Certificate myself, I would like to authorize [Name of authorized person], NID no: [Bangladesh National ID Card no of the authorized person] to collect the Certificate on behalf of me.

I appreciate your assistance in this matter. Please contact me if you need further information.

Thank you.

Sincerely,

(Applicant's name)

Contact no.: [Applicant's contact no. in Canada]

Email address: [Applicant's email address]