

**Bangladesh High Commission
Canberra**

Schedule of Consular Camp in Melbourne 2024

(17 July 2024)

This is to inform that the High Commission will organize a Consular Camp in MELBOURNE on **24, 25 & 26 August 2024** at the following schedule and address:

Time	Date	Venue (Address)
0900-1300 hrs & 1400-1630 hrs (1300-1400 hrs processing time)	24 August 2024 Saturday	Al-Wahyain Centre 38-40 Garnsworthy Street Springvale, VIC 3171
0900-1300 hrs & 1400-1630 hrs (1300-1400 hrs processing time)	25 August 2024 Sunday	Al-Wahyain Centre 38-40 Garnsworthy Street Springvale, VIC 3171
0900-1300 hrs & 1400-1630 hrs (1300-1400 hrs processing time)	26 August 2024 Monday	Al-Wahyain Centre 38-40 Garnsworthy Street Springvale, VIC 3171

Following consular services will be available at the Consular Camp:

Name of Consular Service	Fees (in Australian Dollar)
E-Passport	300.00 (for Adult) 250.00 (under 18 years) Student: 05 years validity Fee: 150.00, (100.00 under 18s)
Machine Readable NVR (No Visa Required for Travel to Bangladesh) endorsement in Australian/New Zealand Passport (For first time or transfer).	70.00
Attestation of power of attorney (POA)/Affidavit	11.00 (for first page) 6.00 (for each subsequent page)
General attestation of documents like photocopy of Bangladesh passport, photograph, application for police clearance certificate, applications for opening a bank account in Bangladesh.	15.00 (for each application)

- All, who wish to apply for New **E-Passport** at the camp are requested to seek appointment by sending filled-in online E-Passport form -PDF download format (open with acrobat reader) **which must have proper barcode**. Email at mrp.canberra@mofa.gov.bd. Please mention the subject line of your email as Melbourne Camp-E-Passport-your first name. Last date of request for appointment is **16 August 2024**. Mission will give appointment on first come first serve basis and applicant must present at the camp premises with required documents on the appointment date and time. For E-Passport details visit the following link: <https://canberra.mofa.gov.bd/en/site/page/e-Passport> - and go through e-passport online portal.
- **Please note that no MRP enrolment will be done during this camp.**



- All, who wish to apply for NVR at the camp are requested to send a copy (in PDF format/scanned copy) of the online/electronically submitted visa application form along with required documents (proof of Bangladeshi nationality, proof of payment etc.) at email consular.canberra@mofa.gov.bd **by 16 August 2024**. Please mention the subject line of your email as Melbourne Camp-NVR-your first name. Mission will give appointment on first come first serve basis and the applicants will be required to present at the camp premises with required documents (hard copy) on the appointment date and time. For detailed procedure of NVR please visit <https://canberra.mofa.gov.bd/en/site/page/NVR>
- For other services (a.i. Police Clearance, BRN, POA, different attestations), we encourage the service seekers to seek appointments. Please mention the subject line of your email as Melbourne Camp-Police Clearance/BRN/POA-your first name.
- **For POA:** <https://canberra.mofa.gov.bd/en/site/page/Other-consular-matters#other-attestation>
Documents to be submitted:
- An application addressed to the Consular officer, Bangladesh High Commission, Canberra mentioning the purpose of service with applicant's contact details.
- The original "power of attorney document" and a set of photocopies.
- Power giver/Executant's **Bangladesh passport (valid)/ National ID/ Birth Registration Certificate** and for foreigners his/her passport of Australia/New Zealand/ Fiji/ Solomon Island/Vanuatu
- Power **receiver's Bangladesh passport (valid)/ National ID/ Birth Registration Certificate**
- Two copies of recent passport size photographs (with white background) of both the power giver and power receiver are to be affixed.
- Power giver will sign those photographs across and apply his/her fingerprints on those photographs
- Proof of payment.
- **Contact details: Present and Permanent address, email address and mobile number.**
- **For Police Clearance Attestation:** <https://canberra.mofa.gov.bd/en/site/page/Other-consular-matters#other-police-clearance-certificate>
- Copies of all documents along with 02 copies passport size photographs will be required to submit with application. Originals will be required only for viewing.
- **The High Commission may amend the schedule as and when necessary.** Therefore, it is advised to see the correct schedule at the website of the High Commission at <https://canberra.mofa.gov.bd>

Mode of Payment:

- **All payments must be made through Postal Money Order or Bank Cheque OR EFT (electronic fund transfer)** in favour of "Bangladesh High Commission, Canberra".
- Bangladesh High Commission Account details:
Account Name: Bangladesh High Commission
BSB: 032719
Account No: 145274
Bank Name: Westpac
- EFT should be made *minimum 03 working days prior to service.*
- **Cash, credit card, eftpos, direct deposit, personal cheque, company cheque are not accepted.**
- **The High Commission would like to repeat that cash will NOT be accepted under any circumstances.**

For any further queries, please visit the website of the High Commission <https://canberra.mofa.gov.bd> (particularly the 'NVR / Visa / Consular Matters' Section) or send email to consular.canberra@mofa.gov.bd. For further assistance, please call the High Commission at Canberra on (02) 6290 0511, 6290 0522, 6290 0533] during working days.



Tahleel
17/07/24
(Tahleel Dilawar Moon)
Head of Chancery