



EMBASSY OF THE PEOPLE'S REPUBLIC OF BANGLADESH
Manila, Philippines

JOB VACANCY CIRCULAR

The Embassy of Bangladesh in Manila invites applications from suitably qualified persons for one (01) post of **'Driver (Local Based).'**

Requirements:

- Minimum High School graduate.
- Must carry a valid Driver's License.
- 5 - 8 years' work experience as Driver is desired.
- Fluency in English and Filipino language.
- Substantial knowledge on traffic rules and familiarity with all route, Embassies/Departments, important locations within and outside of Manila.
- No derogatory record.
- Positive and professional attitude.
- Readiness to work under pressure and take challenges.

Employment Category: Contractual, Full-Time (starting from 01 January 2024 or any nearby date).

Salary: Negotiable

Interested and qualified candidates who meet the criteria mentioned above are encouraged to submit their application with detailed CV in PDF Format and a recent colored passport size photo at mission.manila@mofa.gov.bd along with copy of relevant documents (copy of ID/passport, driver's license, recent police clearance, educational certificate) on or before 31 DECEMBER 2023.

Please indicate on the subject '**Application for Driver (Local Based).'**

N.B.:

- Only applicants short-listed for interview will receive a written reply for interview.
- Reference checking and security clearances will be conducted on short-listed applicants.